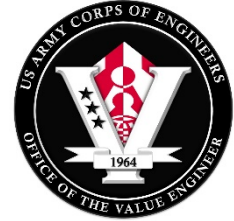




**US Army Corps  
of Engineers®  
Headquarters**



**COVE POLICY LETTER # 2022-04**

**August 23, 2022**

**SUBJECT:** Implementation of the USACE Value Standard

- 1) **PURPOSE:** This COVE sets the expectations and outlines requirements to implement and measure compliance with the USACE Value Standard. Alongside COVE 2022-03, these COVEs replace COVE 2015-02 in its entirety.
- 2) **BACKGROUND:** COVE 2015-02 released the requirements for the USACE Value Standard and the required use of the Evaluation Tool. As stated in that policy, the USACE Value Standard and Evaluation Tool “were developed to establish the expectations of what ‘must’ be accomplished in order to meet and demonstrate compliance with statutory and Federal requirements for VE.” The USACE Value Standard is now covered in COVE 2022-03, USACE Value Standard.
- 3) **POLICY:** The requirements outlined in this COVE set the minimum expectations to ensure compliance with the USACE Value Standard.
- 4) **INTENT:** This COVE provides guidance and expectations for implementing the USACE Value Standard identified in COVE 2022-03. As indicated in the USACE Value Standard, merely stepping through the Job Plan does not guarantee the desired outcome is achieved. The intent of this supplement to ASTM E1699 is to improve the application, consistency, and outcome of VE efforts conducted for USACE by outlining expectations within each step.

Implementing the USACE Value Standard includes the performance requirements outlined in the following documents:

1. VE Standard Scope of Work (SOW)
2. Value Study Guide
3. Value Study Report Guide
4. Evaluation Tool

The VE Standard SOW promotes consistency and aligns expectations of deliverables for Certified Value Specialist® (CVS®) Team Leaders. Because there is variability in who writes and oversees contracts for VE services, a secondary benefit is aligning USACE personnel as well. Lastly, standardizing the SOW facilitates clearer and more consistent bidding from both prime and subcontractor consultants. In cases where VE services are part of a larger A-E design contract, the VE Standard SOW shall be incorporated into the overall SOW either directly or as an appendix for the VE subcontractor to aid in bidding.

The Value Study Guide assists District Value Officers (DVOs) and CVS Team Leaders in ensuring a successful Value Study that meets the requirements of the USACE Value Standard. This Guide provides the context for the DVO and the CVS

Team Leader, as well as the Project Delivery Team (PDT) and Stakeholders, to better understand the activities that must be accomplished to ensure the minimum level of quality for Value Studies.

The Value Study Report Guide establishes standards and specifications for the development, review, and distribution of draft and final value study reports and related content. The requirements of this Guide ensure that all value study reports share a similar level of consistency and completeness across USACE.

The Evaluation Tool is designed to measure performance and capture lessons learned for the Government and the CVS Team Leader that work with USACE. The Tool shall be filled out as a collaborative effort to ensure all aspects of the Value Study are assessed and documented in a fair and accurate manner. Participation from the DVO, CVS Team Leader, Project Manager, and key PDT members and stakeholders are vital for the 360-degree review intended by this Tool.

- 5) **PRODUCT LOCATION:** The USACE VE Standard SOW resides on the SharePoint Site at the following link:  
<https://cops.usace.army.mil/sites/VE/Portal/Forms%20and%20Templates/Forms/AllItems.aspx>

The Value Study Guide and Value Study Report Guide reside on the SharePoint Site at the following link:

<https://cops.usace.army.mil/sites/VE/Portal/Policy%20%20Guidance/Forms/AllItems.aspx?RootFolder=%2Fsites%2FVE%2FPortal%2FPolicy%20%20Guidance%2FValue%20Program%20Guides&FolderCTID=0x012000DFC80A865EE2F14FA2276C3A07E38EC1&View={6FD993FC-369E-4896-A7B1-DE58B99FF9EF}>

The Evaluation Tool resides on the SharePoint Site at the following link:

<https://cops.usace.army.mil/sites/VE/Portal/Tools%20and%20Techniques/Forms/AllItems.aspx>

- 6) **IMPLEMENTATION:** Effective immediately, Value Officers shall use this guidance to ensure compliance with federal Value Engineering requirements. Any questions should be directed to the OVx at [CDL-All-OVx@usace.army.mil](mailto:CDL-All-OVx@usace.army.mil).



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